

The following documents are needed for the application for the financial help from the Federal foundation ***Mother-Child***.

Please it is absolutely necessary to bring:

- **Record of prenatal and natal care**
- **Bank card (IBAN)**
- **Identification card/ passport**

Additionally we need

From the person employed

- Income proof from the last 3 months (also from partner)
- Rent contract
- Bill from energy supplier (*Stadtwerke*) or bank statement
- Invoice for the current expenses. For example, insurances, kindergarten..etc.

From Hartz 4 and Asylum recipient

- Last confirmation from the Job center of the Asylum agency
- If applicable: confirmation of the one-time government aid.

From students/trainee

- BAföG confirmation
- Proof of income
- Rent contract
- Proof of student contributions

Important: The application can only be completed in Haus der Familie only when you are registered in Kiel and all the documents are available.

For questions and unclarity you can call the mentor K. Koop or send an Email. You can reach her by phone on Mondays and Wednesdays from 9:00-12:00 hrs.

Telephone: 0431-24890-46 / Email: k.koop@hdf-kiel.de